



## Sprout Creek Farm

34 Lauer Road  
Poughkeepsie, NY 12603  
(845)485-8438 ext. 103  
Camps@Sproutcreekfarm.org

**Job Title:** Summer Camp Counselor

### **Camp Counselor job summary**

Our summer camp, which hosts 1 week sessions of camp for children ages 5 - 16, is seeking an energetic, responsible, camp counselor to provide a safe and memorable experience for our campers. Camp Counselors will be responsible for an assigned group of campers in one week sessions. The camp has 8 weekly sessions. Each week the camp counselor will be assigned a new group of children. Our camp has weekly themes and daily topics that support farm education and fun. The ideal candidate should have an appreciation of the outdoors, agriculture and working with children. This position includes time outside on the farm, working with animals as well as leading crafts and experiential projects. The candidate should be an excellent multitasker with a genuine passion for working with and empowering young people. Applicants should be patient, fun-loving and confident in their ability to motivate and assist campers in learning new knowledge and skills while creating a safe environment. Camp counselors are a child's role model and should exhibit kindness, fairness and the ability to have fun in a natural environment.

Sprout Creek Farm is accepting applications for both **Day Camp Counselors** and **Overnight Camp Counselors**. Day camp counselors work a 40 hour week for 8 weeks. Overnight counselors are provided room and board and work 5 days/nights with 2 nights off per week for 8 weeks.

Camp counselors attend a **mandatory training session** before camp begins which includes a First Aid/CPR course. June 22, 2020 – June 26, 2020. All applicants are subject to a background check.

### **Camp Counselor responsibilities and duties**

The responsibilities and duties of day and overnight counselors vary.

#### **Day Camp Counselors:**

- Review camper rosters; prepare for any special needs (allergies, medical or physical accommodations) each week
- Plan and oversee camper activities
- Guide and teach a range of outdoor farm activities (gardening, animal interactions, hiking, wading in the creek)
- Ensure camper safety and monitor all activities of the assigned campers
- Set up and clean up all supplies and equipment making sure the camp is secure and all items stored properly
- May perform administrative tasks (filing, record keeping, etc.) as needed
- Follow safety and emergency procedures and guidelines
- Communicate and report to the Camp Director daily updates and any concerns regarding the camp or campers.

## **Overnight Camp Counselors:**

- Review camper rosters; prepare for any special needs (allergies, medical or physical accommodations) each week
- Plan and oversee camper activities
- Guide and teach a range of outdoor farm activities (gardening, animal interactions, hiking, wading in the creek)
- Ensure camper safety and monitor all activities of the assigned campers
- Set up and clean up all supplies and equipment making sure the camp is secure and all items are stored properly
- May perform administrative tasks (filing, record keeping, etc.) as needed
- Follow safety and emergency procedures and guidelines
- Communicate and report to the Camp Director daily updates and any concerns regarding the camp or campers.
- Responsible for preparing for and remaining with campers during all meals
- Participate in early morning farm chores with the campers and farmers
- Communicate with the farm staff regarding daily animal husbandry and farm work
- Assume responsibility for the overnight cabins, meeting rooms and camper sleeping areas
- Reporting and recording details of incidents, such as accidents or rule violations, to camp director.

## **Camp Counselor Requirements and Qualifications**

- High school degree or equivalent; Associate's degree, or two (2) years or more of full-time college coursework equivalent preferred
- First aid and CPR training and certification preferred – but will be provided
- Previous experience as a counselor-in-training, teacher, childcare, or related field
- Ability to multitask, prioritize, and manage time efficiently
- Encouraging to campers and patient when instructing
- Ability to serve as a positive role model and mentor
- An enthusiastic learner willing to work in a variety of environments with a variety of people. You will be working with students of all ages and need to be willing to engage with them
- Excellent verbal and written communication skills
- Ability to work independently and also comfortable in a team-player role
- Strict adherence to camp philosophy, safety standards, and goals
- Must be able to participate in potentially strenuous physical activity (on feet all day, lift 50 pounds, navigate walking on uneven terrain, also getting a little dirty)
- Available from roughly June 22, 2020 through August 21, 2020

## **How To Apply:**

Please send completed application, resume and brief cover letter explaining why you would be an excellent candidate for this position to:

Sprout Creek Farm Education Department  
34 Lauer Road  
Poughkeepsie, NY 12603

Email: [Camps@sproutcreekfarm.org](mailto:Camps@sproutcreekfarm.org)  
Fax: (845) 454-6158

For inquiries or questions please call: (845) 485-8438 ext 103